



PRAKASAM ENGINEERING COLLEGE

O.V. Road, Kandukur, Prakasam Dist., A.P., Tel : 08598 222288, 221 300

APPROVED BY AICTE, NEW DELHI | AFFILIATED TO JNTU, KAKINADA, UNDER AMMA EDUCATION SOCIETY

MINUTES OF IQAC MEETING

Date:15-09-2018

IQAC Co Ordinator welcomed to the members of IQAC

The Minutes of the last meeting were reviewed and the following actions were taken

- The report of the Academic Audit for the year 2017-18 was presented before the Council. It was noted that the Auditors need more training and briefing before the next exercise, more standardization of the process is Done
- Meetings with individual committees have been initiated to continuously review academic and administrative procedure.
- HOD's listed out the points and prepared feedback for every mid exam and previous results have been analyzed with the exam cell department before allotting the subject.
- HODs prepared the intend list for the procurement of test books and the establishment of new laboratories as per the new regulations.
- As per the point 5 of the IQAC guidelines the committee included the name Mr. CH. VenkataReddy of III ECE as student representative.

Agenda:

- Confirmation and approval of second meeting of IQAC held on 15-09-2018
- Review and action taken on previous meeting.
- Continuous internal evaluation.
- Planning for NSS activities.
- Establishment APSSDC Centre.
- Awareness Program on government funded research schemes.
- Entrepreneurship awareness program

Items	Content	Actions/remarks
1	Confirmation and approval of second meeting of IQAC held on 15-09-2018	Previous IQAC minutes were Confirmed by the committee
2	Continuous internal evaluation	Continuous internal evaluation of attendance, assignments, class tests, tutorials, remedial classes. Regular review of mentoring, counseling and other activities like industrial visits, placement reports, carrier

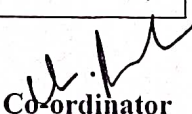


PRAKASAM ENGINEERING COLLEGE

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		guidance programs.
3	Planning of transport for non-residential students	All Head of the departments informed that non-residential students have a problem about travelling, due to new admissions. The suggestion is taken up and to add more buses in the necessary routes.
4	Planning for NSS activities	The chairperson has decided to conduct one-week special camp at government high school on physical awareness programs. Tree plantation at the campus and blood donation camp.
5	Establishment of chief Ministers skill excellence center	The chairperson had proposed for the establishment of skill center in the campus with the coordination of APSSDC, for providing software skills to the students.
6	Awareness Program on government funded research schemes.	It is decided in the meeting to conduct Workshop/Training programme for the faculty members handling Engineering Clinic before even semester
7	Entrepreneurship awareness program	The committee has decided to arrange an one week entrepreneurship program for the students with the collaboration of MSME.


IQAC Co-ordinator


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