



Grievance Redressal Committee

PEC/ GRC /2018-19/ Circular

Date: 23-07-2018

CIRCULAR

All the members of Grievance Redressal Committee are requested to attend the meeting which will be held in English Lab at 3pm on 26/07/2018.

AGENDA:

1. To discuss and finalize the Committee's functions and amenities.
2. Consider and finalize the Committee's duties and tasks.
3. To talk about the Year Plan, Aware students about the GRC to avoid Ragging, Gender bias and ease to adjust for College environment.
4. Examine the sanitation of the classrooms, as well as fans that are not operating.
5. To inspect the unclean and filthy restrooms.
6. Other matters, if any.

S.No	Name of the Faculty	Designation	Role
1.	Dr.Muppa Lakshmana Rao	Principal	Chairman
2.	Mr.S.N.Meeravali	Associate Professor	Convenor
3.	Mr.G. Prasad	Dean Students Affairs	Co-Convenor
4.	Mr. V.Hari Kishore	HOD , CIVIL	Member
5.	Mr. G.V. Punna Rao	HOD,Mechanical	Member
6.	Mr.K.Vijay Srinivas	HOD, CSE	Member
7.	Dr. SK.Suriya Shihab	HOD, S&H	Member
8.	Mr. K. Lakshmi Pavani	HOD, MBA	Member
9.	Mr. M.M.Rayudu	HOD, MCA	Member
10.	Dr. CH.Ravi Kumar	HOD, ECE	Member
11.	Mr. SK.Meera Sharif	HOD, EEE	Member
12.	Mr.K.Subba Reddy	HOD, IT	Member
13	Mr. D. Kondala Rao	AO	Member
14	Muppuri Sai Kiran	Student	Member
15	Kamani Ramya Sree	Student	Member
16	Garikapati Lavanya	Student	Member
17	Batta Pavan Kumar	Student	Member

d.l.m

Convener

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1. PA to Principal for filing
S.P.S.R. Nene Dt. (A.R.)
2. Convenor
3. All Committee Members





Grievance Redressal Committee
Minutes of the Meeting

PEC/ GRC /2018-19/ MoM

Date: 26-08-2018

Proceedings of the Meetings of GRC

AGENDA:

1. To discuss and finalize the Committee's functions and amenities.
2. Consider and finalize the Committee's duties and tasks.
3. To talk about the Year Plan, Aware students about the GRC to avoid Ragging, Gender bias and ease to adjust for College environment.
4. Any other matters if any.

MEMBERS PRESENT:

S.No	Name of the Faculty	Designation	Role	Signature
1.	Dr.Muppa Lakshmana Rao	Principal	Chairman	
2.	Mr.S.N.Meeravali	Associate Professor	Convenor	
3.	Mr.G. Prasad	Dean Students Affairs	Co-Convenor	
4.	Mr. V.Hari Kishore	HOD , CIVIL	Member	
5.	Mr. G.V. Punna Rao	HOD,Mechanical	Member	
6.	Mr.K.Vijay Srinivas	HOD, CSE	Member	
7.	Dr. SK.Suriya Shihab	HOD, S&H	Member	
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11.	Mr. SK.Meera Sharif	HOD, EEE	Member	
12.	Mr.K.Subba Reddy	HOD, IT	Member	
13	Mr. D. Kondala Rao	AO	Member	
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15	Kamani Ramya Sree	Student	Member	
16	Garikapati Lavanya	Student	Member	
17	Batta Pavan Kumar	Student	Member	

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W: www.prakasamec.com



Resolutions:

1. The Convenor, Mr.S.N.Meeravali welcomed the Committee members who had gathered to finish the Committee's tasks.
2. Finalized GRC Committee functions and facilities are framed and finalized after discussion with all Committee members.
3. Coordinators/members of the Departments discussed to implement the year plan Aware students about the GRC to avoid Ragging, Gender bias and ease to adjust for College environment for Academic year 2018-19
4. Students are urged to contact a member of their department's grievance Committee as soon as possible if they have a complaint.

✓
Convenor



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Grievance Redressal Committee
PEC/ GRC /2018-19/ Circular

Date: 04 -03-2019

CIRCULAR

All the members of Grievance Redressal Committee are requested for attend a meeting which will be held in English Lab at 3 P.M. on 06 /03/2019.

AGENDA

1. Some students have requested that library hours be extended in order to effectively utilize the library.
2. About Educating The Students On Gender Sensitivity And Equality
3. Anything to do with internal complaints.
4. Some students have requested that library hours be extended in order to effectively utilize the library

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1.	Dr.Muppa Lakshmana Rao	Principal	Chairman
2.	Mr.S.N.Meeravali	Associate Professor	Convenor
3.	Mr.G. Prasad	Dean Students Affairs	Co-Convenor
4.	Mr. V.Hari Kishore	HOD , CIVIL	Member
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**Grievance Redressal Committee
Minutes of the Meeting**

PEC/ GRC /2018-19/ MoM

Date:06-03-2019

Proceedings of the Meetings of GRC

AGENDA:

1. Some students have requested that library hours be extended in order to effectively utilize the library.
2. About Educating The Students On Gender Sensitivity And Equality.
3. Anything to do with internal complaints.

S.No	Name of the Faculty	Designation	Role	Signature
1.	Dr.Muppa Lakshmana Rao	Principal	Chairman	<i>M. Lakshmana Rao</i>
2.	Mr.S.N.Meeravali	Associate Professor	Convenor	<i>S. N. Meeravali</i>
3.	Mr.G. Prasad	Dean Students Affairs	Co-Convenor	<i>G. Prasad</i>
4.	Mr. V.Hari Kishore	HOD , CIVIL	Member	<i>V. Hari Kishore</i>
5.	Mr. G.V. Punna Rao	HOD,Mechanical	Member	<i>G. V. Punna Rao</i>
6.	Mr.K.Vijay Srinivas	HOD, CSE	Member	<i>K. Vijay Srinivas</i>
7.	Dr. SK.Suriya Shihab	HOD, S&H	Member	<i>SK. Suriya Shihab</i>
8.	Mr. K. Lakshmi Pavani	HOD, MBA	Member	<i>K. Lakshmi Pavani</i>
9.	Mr. M.M.Rayudu	HOD, MCA	Member	<i>M. M. Rayudu</i>
10.	Dr. CH.Ravi Kumar	HOD, ECE	Member	<i>CH. Ravi Kumar</i>
11.	Mr. SK.Meera Sharif	HOD, EEE	Member	<i>SK. Meera Sharif</i>
12.	Mr.K.Subba Reddy	HOD, IT	Member	<i>K. Subba Reddy</i>
13	Mr. D. Kondala Rao	AO	Member	<i>D. Kondala Rao</i>
14	Muppuri Sai Kiran	Student	Member	<i>Sai Kiran</i>
15	Kamani Ramya Sree	Student	Member	<i>K. Ramya Sree</i>
16	Garikapati Lavanya	Student	Member	<i>G. Lavanya</i>
17	Batta Pavan Kumar	Student	Member	<i>Pavan Kumar</i>

J. Sri

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Resolutions:

The following points were discussed during the meeting and the minutes were recorded as below

1. Students are asked to express their concerns, and based on the talks, it appears that their main grievance is a request to extend library hours until 10 P.M. in order to better utilize the library.
2. The students' request for an extension of library hours is brought to the principal's attention, with the suggestion that he or she view it favorably as soon as possible.
3. Discussed about the year plan programme to the Students on Gender Sensitivity and Equality to do with internal complaints.
4. Students are asked to express their concerns, and based on the talks, it appears that their main grievance is a request to extend library hours until 10 P.M. in order to better utilize the library

[Signature]
Convenor



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