



**PRAKASAM**  
ENGINEERING COLLEGE

**Grievance Redressal Committee**

PEC/ GRC /2019-20/ Circular

Date: 23-07-2019

**CIRCULAR**

All the members of Grievance Redressal Cell are requested to attend the meeting which will be held in English Lab at 3pm on 25/07/2019.

**AGENDA:**

- 1.To discuss and finalize the cell's functions and amenities
- 2..2.Consider and finalize the cell's duties and tasks.
- 3.To talk about the Year Plan, Aware students about the GRC to avoid Ragging
- 4.Gender bias and ease to adjust for college environment.
5. Other matters, if any.

S.No	Name of the Faculty	Designation	Role
1.	Dr.Muppa Lakshmana Rao	Principal	Chairman
2.	Mr.S.N.Meeravali	Associate Professor	Convener
3.	Mr.G. Prasad	Dean Students Affairs	Co-Convener
4.	Mr. V.Hari Kishore	HOD , CIVIL	Member
5.	Mr. G.V. Punna Rao	HOD,Mechanical	Member
6.	Mr.K.Vijay Srinivas	HOD, CSE	Member
7.	Dr. SK.Suriya Shihab	HOD, S&H	Member
8.	Mr. K. Lakshmi Pavani	HOD, MBA	Member
9.	Mr. M.M.Rayudu	HOD, MCA	Member
10.	Dr. CH.Ravi Kumar	HOD, ECE	Member
11.	Mr. SK.Meera Sharif	HOD, EEE	Member
12.	Mr.K.Subba Reddy	HOD, IT	Member
13.	Mr. D. Kondala Rao	AO	Member
14.	Dodla Naga Pradeep	Student	Member
15.	Jahnavi Nuteti	Student	Member
16.	Bhargav Gade	Student	Member
17.	Narayana Kalluri	Student	Member

Copy to:

- 1.PA to Principal for filing
- 2.Convener
- 3.All Committee Members

Approved by AICTE, New Delhi  
Affiliated to JNTU - Kakinada



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**PRAKASAM**  
ENGINEERING COLLEGE

**Grievance Redressal Committee  
Minutes of the Meeting**

PEC/ GRC /2019-20/ MoM

Date: 25-07-2019

**Proceedings of the Meetings of GRCAGENDA:**

- 1.To discuss and finalize the cell's functions and amenities.
- 2.Consider and finalize the cell's duties and tasks.
- 3.To talk about the Year Plan,Aware students about the GRC to avoid Ragging, Gender bias and ease to adjust for College environment.
- 4.Any other matters if any.

S.No	Name of the Faculty	Designation	Role	Signature
1.	Dr.Muppa Lakshmana Rao	Principal	Chairman	
2.	Mr.S.N.Meeravali	Associate Professor	Convener	
3.	Mr.G. Prasad	Dean Students Affairs	Co-Convener	
4.	Mr. V.Hari Kishore	HOD , CIVIL	Member	
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15.	Jahnvi Nuteti	Student	Member	
16.	Bhargav Gade	Student	Member	
17.	Narayana Kalluri	Student	Member	

**PRINCIPAL**  
**PRAKASAM ENGINEERING COLLEGE**  
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S.P.S.R. Nellore Dt, (A.P.)

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**Resolutions:**

1. The Convenor, **Mr.S.N.Meeravali** welcomed the Committee members who had gathered to finish the Committee's tasks.
2. Finalized GRC Committee functions and facilities are framed and finalized after discussion with all Committee members.
3. Coordinators/members of the Departments discussed to implement the year plan Aware students about the GRC to avoid Ragging, Gender bias and ease to adjust for College environment for Academic year 2019-20
4. Students are urged to contact a member of their department's grievance Committee as soon as possible if they have a complaint.

*[Signature]*  
Convenor



*[Signature]*  
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**Grievance Redressal Committee**

PEC/ GRC /2019-20/ Circular

Date: 06.02-2020

All the members of Grievance Redressal Cell are requested to attend a meeting which will be held on English Lab at 3 P.M. on 08.02.2020.

**AGENDA:**

1. Examine the sanitation of the classrooms, as well as fans that are not operating.
2. To inspect the unclean and filthy restrooms.
3. Involve the Students into the Social Responsibility.

S.No	Name of the Faculty	Designation	Role
1.	Dr.Muppa Lakshmana Rao	Principal	Chairman
2.	Mr.S.N.Meeravali	Associate Professor	Convener
3.	Mr.G. Prasad	Dean Students Affairs	Co-Convener
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17.	Narayana Kalluri	Student	Member

*(Signature)*

**PRINCIPAL**  
**PRAKASAM ENGINEERING COLLEGE**  
**KANIGIRI ROAD**

Copy to: KANDUKUR-523105

1. PA to Principal for filing (A.P.)
2. Convenor
3. All Committee Members

*(Signature)*  
Convener





**Grievance Redressal Committee  
Minutes of the Meeting**

PEC/ GRC /2019-20/ MoM

Date: 08.02.2020

**Proceedings of the Meetings of GRCAGENDA:**

1. Examine the sanitation of the classrooms, as well as fans that aren't operating.
2. To inspect the unclean and filthy restrooms.
3. Involve the Students into the Social Responsibility.
4. Any issue involving internal concerns.

S.No	Name of the Faculty	Designation	Role	Signature
1.	Dr.Muppa Lakshmana Rao	Principal	Chairman	
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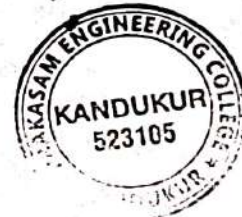


**Resolutions:**

The following points were discussed during the meeting and the minutes were recorded as below

1. Students are asked to express their concerns, and based on the talks, it appears that their main grievance is a request to extend library hours until 10 P.M. in order to better utilize the library.
2. The students' request for an extension of library hours is brought to the principal's attention, with the suggestion that he or she view it favorably as soon as possible.
3. Discussed about the year plan programme to the Students on Gender Sensitivity and Equality to do with internal complaints.
4. Students are asked to express their concerns, and based on the talks, it appears that their main grievance is a request to extend library hours until 10 P.M. in order to better utilize the library

Convener



  
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