



**Grievance Redressal Committee**

PEC/ GRC /2021-22/ Circular/01

Date: 22-08-2021

**CIRCULAR**

All the members of Grievance Redressal Cell are requested to attend the meeting which will be held in English Lab at 3PM on 26/08/2021.

**AGENDA:**

- 1.To discuss and finalize the cell's functions and amenities.
- 2.Consider and finalize the cell's duties and tasks.
- 3.To talk about the Year Plan, Aware students about the GRC to avoid Ragging, Gender bias and ease to adjust for College environment.
4. Other matters, if any.

| S.No | Name of the Faculty      | Designation           | Role        |
|------|--------------------------|-----------------------|-------------|
| 1.   | Dr.CH.Ravi Kumar         | Principal             | Chairman    |
| 2.   | Mr.S.N.Meeravali         | Associate Professor   | Convenor    |
| 3.   | Dr.G. Prasad             | Dean Students Affairs | Co-Convenor |
| 4.   | Mr. R.V.S Raghava Sharma | HOD , CIVIL           | Member      |
| 5.   | Mr. G.V. Punna Rao       | HOD,Mechanical        | Member      |
| 6.   | Mr.M.M.Rayudu            | HOD,MCA               | Member      |
| 7.   | Dr. SK.Suriya Shihab     | HOD, S&H              | Member      |
| 8.   | Mrs. K. Lakshmi Pavani   | HOD, MBA              | Member      |
| 9.   | Mr. K. Subba Reddy       | HOD, CAI              | Member      |
| 10.  | Mr. K.V Srinivasa Rao    | HOD, CSC              | Member      |
| 11.  | Mr. K.Vijaya Srinivas    | HOD CSE               | Member      |
| 12.  | Dr. K. Hanumantha Rao    | HOD, ECE              | Member      |
| 13.  | Mr. SK.Meera Sharif      | HOD, EEE              | Member      |
| 14.  | Mr. D. Kondala Rao       | AO                    | Member      |
| 15.  | Makam Kishore            | Student               | Member      |
| 16.  | Gowra Taruna Sree        | Student               | Member      |
| 17.  | Jada Vani                | Student               | Member      |
| 18.  | Konduri Srinadh          | Student               | Member      |

  
**PRINCIPAL**  
**PRAKASAM ENGINEERING COLLEGE**  
KANDUKUR ROAD  
KANDUKUR-523105  
S.P.S.R. Nellore Dt, (A.P.)

Copy to:

1. PA to Principal for filing
2. Convener
3. All Committee Members

  
Convenor





**Grievance Redressal Committee  
Minutes of the Meeting**

PEC/ GRC /2021-22/ MoM /01

Date: 26-08-2021

Proceedings of the Meetings of GRC

**AGENDA:**

1. To discuss and finalize the Committee's functions and amenities.
2. Consider and finalize the Committee's duties and tasks.
3. To talk about the Year Plan, Aware students about the GRC to avoid Ragging, Gender bias and ease to adjust for College environment.
4. Any other matters if any.

**MEMBERS PRESENT:**

| S.No | Name of the Faculty      | Designation         | Role        | Signature |
|------|--------------------------|---------------------|-------------|-----------|
| 1.   | Dr.CH.Ravi Kumar         | Principal           | Chairman    |           |
| 2.   | Mr.S.N.Meeravali         | Associate Professor | Convenor    |           |
| 3.   | Dr.G. Prasad             | Dean Students       | Co-Convenor |           |
| 4.   | Mr. R.V.S Raghava Sharma | HOD , CIVIL         | Member      |           |
| 5.   | Mr. G.V. Punna Rao       | HOD,Mechanical      | Member      |           |
| 6.   | Mr.M.M.Rayudu            | HOD,MCA             | Member      |           |
| 7.   | Dr. SK.Suriya Shihab     | HOD, S&H            | Member      |           |
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| 9.   | Mr. K. Subba Reddy       | HOD, CAI            | Member      |           |
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| 11.  | Mr. K.Vijaya Srinivas    | HOD CSE             | Member      |           |
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| 13.  | Mr. SK.Meera Sharif      | HOD, EEE            | Member      |           |
| 14.  | Mr. D. Kondala Rao       | AO                  | Member      |           |
| 15.  | Makam Kishore            | Student             | Member      |           |
| 16.  | Gowra Taruna Sree        | Student             | Member      |           |
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| 18.  | Konduri Srinadh          | Student             | Member      |           |

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**S.P.S.R. Nellore Dt, (A.P.)**



Approved by AICTE, New Delhi | Affiliated to JNTU - Kakinada

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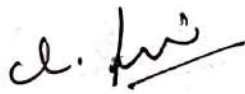


**Resolutions:**

1. The Convenor, **Mr.S.N.Meeravali** welcomed the Committee members who had gathered to finish the Committee's tasks.
2. It is imperative that all students and faculty adhere to the Covid-19 precautions as directed by the government.
3. Finalized GRC cell functions and facilities are framed and finalized after discussion with all Committee members.
4. Coordinators/members of the Departments discussed to implement the year plan Aware students about the GRC to avoid Ragging, Gender bias and ease to adjust for College environment for Academic year 2021-22
5. Students are urged to contact the member of their department's grievance committee as soon as possible if they have a complaint.

Complaints/Grievances: Nil  
Action taken: Nil

  
Convenor

  
Principal  
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Principal  
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**Grievance Redressal Committee**

PEC/ GRC /2021-22/ Circular

Date: 07-01-2022

**CIRCULAR**

All the members of Grievance Redressal Cell are requested to attend a meeting which will be held on English Lab at 3 P.M. on 10/01/2022.

**AGENDA:**

1. Examine the sanitation of the classrooms, as well as fans that are not operating.
2. To inspect the unclean and filthy restrooms.
3. Involve the Students into the Social Responsibility.
4. Any issue involving internal concerns.

| S.No | Name of the Faculty      | Designation           | Role        |
|------|--------------------------|-----------------------|-------------|
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| 2.   | Mr.S.N.Meeravali         | Associate Professor   | Convenor    |
| 3.   | Dr.G. Prasad             | Dean Students Affairs | Co-Convenor |
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| 18.  | Konduri Srinadh          | Student               | Member      |

*[Signature]*

**PRINCIPAL**  
**PRAKASAM ENGINEERING COLLEGE**  
**KANIGIRI ROAD**

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1. PA to Principal for filing (A.P.)
2. Convenor
3. All Committee Members

*[Signature]*  
Convenor







**Grievance Redressal Committee  
Minutes of the Meeting**

PEC/ GRC /2021-22/ MoM

Date:10-01-2022

Proceedings of the Meetings of GRC

**AGENDA:**

1. Some students have requested that library hours be extended in order to effectively utilize the library.
2. About Educating The Students On Gender Sensitivity And Equality.
3. Anything to do with internal complaints.

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**PRAKASAM**  
ENGINEERING COLLEGE


**Resolutions:**

The following points were discussed during the meeting and the minutes were recorded as below

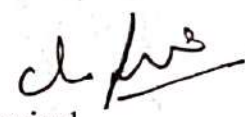
1. Students are asked to express their concerns, and based on the talks, it appears that their concerns include the cleanliness of washrooms and toilets.
2. Discussed the sanitation of classrooms, wearing of masks as well as fans that aren't operating, and gave directions to address the issues.
3. Discussion about Involving the Students into the Social Responsibility.
4. It was reported to the appropriate departments, and it was specifically ordered that a periodic examination of the washrooms and toilets be conducted.

Complaints/Grievances: Nil

Action taken : Nil

  
Convenor



  
Principal

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