



**Grievance Redressal Committee**  
PEC/ GRC /2022-23/ Circular/01

Date: 22-08-2022

**CIRCULAR**

All the members of Grievance Redressal Cell are requested to attend the meeting which will be held in English Lab at 3PM on 26/08/2022.

**AGENDA:**

1. To discuss and finalize the cell's functions and amenities.
2. Consider and finalize the cell's duties and tasks.
3. To talk about the Year Plan, Aware students about the GRC functions in avoid Ragging, Gender bias and ease to adjust for college environment.
4. Other matters, if any.

S.No	Name of the Faculty	Designation	Role
1.	<b>Dr.CH.Ravi Kumar</b>	<b>Principal</b>	<b>Chairman</b>
2.	<b>Mr.S.N.Meeravali</b>	<b>Associate Professor</b>	<b>Convenor</b>
3.	<b>Dr.G. Prasad</b>	<b>Dean Students Affairs</b>	<b>Co-Convenor</b>
4.	<b>Dr. R.V.S.Raghava Sarma</b>	<b>HOD , CIVIL</b>	<b>Member</b>
5.	<b>Dr. G.V. Punna Rao</b>	<b>HOD,Mechanical</b>	<b>Member</b>
6.	<b>Mr.M.M.Rayudu</b>	<b>HOD, MCA</b>	<b>Member</b>
7.	<b>Dr. SK.Suriya Shihab</b>	<b>HOD, S&amp;H</b>	<b>Member</b>
8.	<b>Dr. K. Lakshmi Pavani</b>	<b>HOD, MBA</b>	<b>Member</b>
9.	<b>Dr. K.V.Srinivasa Rao</b>	<b>HOD, CSC</b>	<b>Member</b>
10.	<b>Dr.K.Vijaya Srinivas</b>	<b>HOD CSE</b>	<b>Member</b>
11.	<b>Dr. K.Subba Reddy</b>	<b>HOD CAI</b>	<b>Member</b>
12.	<b>Dr. K. Hanumantha Rao</b>	<b>HOD, ECE</b>	<b>Member</b>
13	<b>Mr. SK.Meera Sharif</b>	<b>HOD, EEE</b>	<b>Member</b>
14	<b>Mr. D. Kondala Rao</b>	<b>AO</b>	<b>Member</b>
15	<b>kale Sri Hari</b>	<b>Student</b>	<b>Member</b>
16	<b>Guntaka Sushma</b>	<b>Student</b>	<b>Member</b>
17	<b>Vema Bhavika</b>	<b>Student</b>	<b>Member</b>
18	<b>Vadlamudi Karthik</b>	<b>Student</b>	<b>Member</b>

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Convener

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2. Convenor
3. All Committee Members



O.V. Road, KANDUKUR - 523 105.

PRAKASAM (Dist.), AP. INDIA.

T : 08598 222288, 221200, F : 08598 221300

E : pec@prakasamec.com

W : www.prakasamec.com



Grievance Redressal Committee  
Minutes of the Meeting

PEC/ GRC /2022-23/ MoM /01

Date: 26-08-2022

Proceedings of the Meetings of GRC

AGENDA:

1. To discuss and finalize the Committee's functions and amenities.
2. Consider and finalize the Committee's duties and tasks.
3. To talk about the Year Plan, Aware students about the GRC to avoid Ragging, Gender bias and ease to adjust for College environment.
4. Any other matters if any.

MEMBERS PRESENT:

S.No	Name of the Faculty	Designation	Role	Signature
1.	Dr.CH.Ravi Kumar	Principal	Chairman	<i>Ch. Ravi</i>
2.	Mr.S.N.Meeravali	Associate Professor	Convenor	<i>Meeravali</i>
3.	Dr.G. Prasad	Dean Students Affairs	Co-Convenor	<i>G. Prasad</i>
4.	Dr. R.V.S.Raghava Sarma	HOD , CIVIL	Member	<i>Raghava</i>
5.	Dr. G.V. Punna Rao	HOD,Mechanical	Member	<i>G.V. Punna Rao</i>
6.	Mr.M.M.Rayudu	HOD, MCA	Member	<i>Rayudu</i>
7.	Dr. SK.Suriya Shihab	HOD, S&H	Member	<i>SK.Suriya Shihab</i>
8.	Dr. K. Lakshmi Pavani	HOD, MBA	Member	<i>K. Lakshmi Pavani</i>
9.	Dr. K.V.Srinivasa Rao	HOD, CSC	Member	<i>K.V. Srinivasa Rao</i>
10.	Dr.K.Vijaya Srinivas	HOD CSE	Member	<i>K.V. Srinivas</i>
11.	Dr. K.Subba Reddy	HOD CAI	Member	<i>K. Subba Reddy</i>
12.	Dr. K. Hanumantha Rao	HOD, ECE	Member	<i>K. Hanumantha Rao</i>
13.	Mr. SK.Meera Sharif	HOD, EEE	Member	<i>SK.Meera Sharif</i>
14.	Mr. D. Kondala Rao	AO	Member	<i>D. Kondala Rao</i>
15.	kale Sri Hari	Student	Member	<i>k. Sri Hari</i>
16.	Guntaka Sushma	Student	Member	<i>G. Sushma</i>
17.	Vema Bhavika	Student	Member	<i>V. Bhavika</i>
18.	Vadlamudi Karthik	Student	Member	<i>Karthik V</i>

*Ch. Ravi*

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KANDUKUR-523105

M.S.R.N. COLLEGE (A.P.)



O.V. Road, KANDUKUR - 523 105.  
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**Resolutions:**

1. The Convenor, Mr.S.N.Meeravali welcomed the Committee members who had gathered to finish the Committee's tasks.
2. Each class's mentors receive counseling materials for the students to use in their career counseling.
3. Finalized GRC cell functions and facilities are framed and finalized after discussion with all Committee members.
4. Coordinators/members of the Departments discussed to implement the year plan Aware students about the GRC to avoid Ragging, Gender bias and ease to adjust for College environment for Academic year 2022-23
5. Students are urged to contact the member of their department's grievance committee as soon as possible if they have a complaint.

Complaints/Grievances: Nil

Action taken : Nil



Convener



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S.P.S.R. Nellore Dt, (A.P.)





Grievance Redressal Committee

PEC/ GRC /2022-23/ Circular/02

Date: 07-01-2023

**CIRCULAR**

All the members of Grievance Redressal Cell are requested to attend a meeting which will be held on English Lab at 3 P.M. on 10/01/2023.

**AGENDA:**

1. Examine the sanitation of the classrooms, as well as fans that are not operating.
2. To inspect the unclean and filthy restrooms.
3. Involve the Students into the Social Responsibility.
4. Any issue involving internal concerns.

S.No	Name of the Faculty	Designation	Role
1.	Dr.CH.Ravi Kumar	Principal	Chairman
2.	Mr.S.N.Meeravali	Associate Professor	Convenor
3.	Dr.G. Prasad	Dean Students Affairs	Co-Convenor
4.	Dr. R.V.S.Raghava Sarma	HOD , CIVIL	Member
5.	Dr. G.V. Punna Rao	HOD,Mechanical	Member
6.	Mr.M.M.Rayudu	HOD, MCA	Member
7.	Dr. SK.Suriya Shihab	HOD, S&H	Member
8.	Dr. K. Lakshmi Pavani	HOD, MBA	Member
9.	Dr. K.V.Srinivasa Rao	HOD, CSC	Member
10.	Dr.K.Vijaya Srinivas	HOD CSE	Member
11.	Dr. K.Subba Reddy	HOD CAI	Member
12.	Dr. K. Hanumantha Rao	HOD, ECE	Member
13	Mr. SK.Meera Sharif	HOD, EEE	Member
14.	Mr. D. Kondala Rao	AO	Member
15	kale Sri Hari	Student	Member
16	Guntaka Sushma	Student	Member
17	Vema Bhavika	Student	Member
18	Vadlamudi Karthik	Student	Member

*Dr. S. K. Nellore*  
PRINCIPAL

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2. Convenor  
3. All Committee Members



*S. K. Nellore*  
Convenor



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Grievance Redressal Committee  
Minutes of the Meeting

PEC/ GRC /2022-23/ MoM /02

Proceedings of the Meetings of GRC

Date:10 -01-2023

AGENDA:

1. Some students have requested that library hours be extended in order to effectively utilize the library.
2. About Educating The Students On Gender Sensitivity And Equality.
3. Anything to do with internal complaints.

S.No	Name of the Faculty	Designation	Role	Signature
1.	Dr.CH.Ravi Kumar	Principal	Chairman	
2.	Mr.S.N.Meeravali	Associate Professor	Convenor	
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(P.R.A.K.A.S.A.M. P.S.P.C.  
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**Resolutions:**

The following points were discussed during the meeting and the minutes were recorded as below

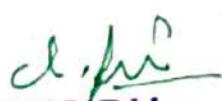
1. Students are asked to express their concerns, and based on the talks, it appears that their concerns include the cleanliness of washrooms and toilets.
2. Discussed the sanitation of classrooms, wearing of masks as well as fans that aren't operating, and gave directions to address the issues.
3. Discussion about Involving the Students into the Social Responsibility.
4. It was reported to the appropriate departments, and it was specifically ordered that a periodic examination of the washrooms and toilets be conducted.

Complaints/Grievances: Nil

Action taken : Nil

  
Convener



  
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