



PRAKASAM ENGINEERING COLLEGE

0.V. Road, Kandukur, Prakasam Dist., A.P., Tel : 08598 222288, 221300

APPROVED BY AICTE, NEW DELHI | AFFILIATED TO JNTU, KAKINADA, UNDER AMMA EDUCATION SOCIETY

MINUTES OF IQAC MEETING

Date: 25-07-2020

Meeting- *this meeting has been conducted through online*

IQAC Co Ordinator welcomed to the members of IQAC

The Minutes of the last meeting were reviewed and the following actions were taken

- Confirmation and approval of meeting of IQAC held on 29-06-2019
- Planed of the institution for the current academic year
- We prepared Result analysis (Even Semester)
- Resources to be added during the academic year
- Work Load allocation and reviewed
- Regarding Review the Composition of IQAC

Agenda:

- Conducting of online classes
- Framing research policies for promoting research culture and organization of conferences and workshops/STTP etc.
- Laptops are provided for HOD's
- Use of ICT technology in Education

Items	Content	Actions/remarks
1	Conducting online classes	It is proposed to conduct the online classes for the students to complete the syllabus, Training and usage of webinar apps like ZOOM, Google meet, Skype, Got Opener etc.
2	Framing research policies for promoting research culture and organization of conferences and workshops/STTP etc.	All HOD's are directed to conduct faculty development program and webinars for the understanding of advancements in industries and faculties are instructed to learn a new tool and to attend STTP for their carrier




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		advancement.
3	Upgrade Report preparation to improve Education regarding innovation manner	Workshops and Research Publications to be planned for faculty members to give more clarity on to upgrade report preparation
4	Laptops are provided for HOD's	Resolved to provide Lap Tops to HODs.
5	Use of technology in Education	Chairperson directed all the HOD's and SPOC of SWAYAM to share the tentative online courses available to the concerned mentors.
6	The IQAC Co-Ordinator Proposed Vote of thanks and meeting came to end.	


IQAC Co-ordinator


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