



PRAKASAM ENGINEERING COLLEGE

O.V. Road, Kandukur, Prakasam Dist., A.P., Tel : 08598 22268, 221300

APPROVED BY AICTE, NEW DELHI | AFFILIATED TO JNTU, KAKINADA, UNDER AMMA EDUCATION SOCIETY

IQAC MINUTES OF MEETING

Date:07-02-2023

IQAC Co-Ordinator welcomed to the members of IQAC

The Minutes of the last meeting were reviewed and the following actions were taken

- recorded department wise. Continuous internal evaluation.
- Conducted various activities under NSS/NCC
- Conducted workshop in association with APSSDC
- Entrepreneurship awareness program conducted.

Agenda:

- focus on Admissions for the academic year 2023-2024
- Result analysis of Academic Year 2022-2023.
- Resources to be added during the academic year.
- Plan for providing Guest lecture on career Guidance and Competitive Exams.
- Work Load allocation and review on academic calendar
- Regarding Review the Composition of IQAC
- Confirmation and approval of second meeting of IQAC held on 21-08-2023

Items	Content	Actions/remarks
1	Admissions for the Academic Year 2023-2024	Meetings with individual committees have been initiated to continuously review academic and administrative procedure
2	Result analysis of Academic Year 2022-2023.	HOD's to summarize and list out the points and prepare feedback for every mid exam and previous results have been analyzed with the exam cell department before allotting the subject.
3	Resources to be added during the academic year	HODs are instructed to prepare the intended list for the


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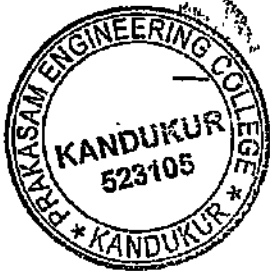
PRAKASAM ENGINEERING COLLEGE

O.V. Road, Kandukur, Prakasam Dist., A.P., Tel : 08598 222288, 221300

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		procurement of text books and the establishment of new laboratories as per the new regulations.
4	Plan for providing Guest lecture on career Guidance and Competitive Exams	It is decided in that meeting to conduct Guest lecture, career Guidance and Competitive Exams programs.
5	Work Load allocation and review on academic calendar	The committee has decided that the work load/ subject allocation based on faculty experience and specialization.
6	Regarding Review of the Composition of IQAC	Composition of IQAC changes are Discussed.
7	Confirmation and approval of second meeting of IQAC held on 21-08-2023	The second IQAC minutes of the meeting have been officially confirmed by the committee.


IQAC Co-ordinator




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IQAC MINUTES OF MEETING

Date:20-08-2022

IQAC Co-Ordinator welcomed to the members of IQAC

The Minutes of the last meeting were reviewed and the following actions were taken

- Subjects and work load allotted as per AICTE Norms.
- Research and Devolpment for Student to Motivated and Encouragement.
- Discussion on Result analysed of previous semester.
- Conducted Workshops/seminars for faculties.
- Participating tree plantation and maintance drive done.

Agenda:

- Continuous internal evaluation.
- Planning for NSS/NCC activities.
- Under APSSDC Centre conducted programmes
- Entrepreneurship awareness program
- Confirmation and approval of second meeting of IQAC held on 07-02-2023

Items	Content	Actions/remarks
1	Continuous internal evaluation	Continuous internal evaluation of attendance, assignments, class tests, tutorials, remedial classes. Regular review of mentoring, counseling and other activities like industrial visits, placement reports, carrier guidance programs.
2	Planning for NSS/NCC activities	The chairperson has decided to conduct one-week special camp at government high school on various awareness programs. Tree plantation at the campus and blood donation camp.


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3	APSSDC Centre conducted programmes	The chairperson has proposed to conduct the skill oriented program in association with APSSDC.
4	Entrepreneurship awareness program	The committee has decided to arrange a one-week entrepreneurship program for the students with the collaboration of MSME.
5	Confirmation and approval of second meeting of IQAC held on 07-02-2023	The second IQAC minutes of the meeting has been officially confirmed by the committee.

IQAC Co-ordinator



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