



PRAKASAM ENGINEERING COLLEGE

0.V. Road, Kandukur, Prakasam Dist., A.P., Tel : 08598 222288, 221300

APPROVED BY AICTE, NEW DELHI | AFFILIATED TO JNTU, KAKINADA, UNDER AMMA EDUCATION SOCIETY

MINUTES OF IQAC MEETING

Date:- 21-08-2023

IQAC Co ordinator welcomed to the members of IQAC

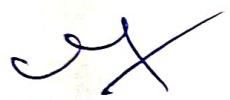
The minutes of the last meeting were reviewed and the following actions were taken.

- The review is conducted on admissions
- The results of the AY 2022-23 is analyzed
- Guest lecturers were conducted.
- The faculties work load is reviewed

Agenda:

- Conduct the workshops, seminars to the students.
- Conduct the FDPs to the staff and non teaching staff.
- NAAC data criterion files preparation.
- Improving the NSS activities and outreach activities.
- Up gradation of library and administrative software.
- Conducting of sports and cultural activities.
- Proposal for applying funded projects.
- Approval of the next IQAC meeting to be held.

Items	Content	Actions/remarks
1	Conduct the workshops, seminars and guest lecturers to the students.	It is decided that to conduct the workshops, seminars and guest lecturers regularly.
2	Conduct the FDPs to the staff and non teaching staff	Instruct the HODs to conduct the FDPs.
3	NAAC data criterion files preparation	Criterion coordinators are initiated to prepare the criterion wise NAAC files
4	Improving the NSS activities and outreach activities.	Instruct the NSS coordinator to conduct the more activities.
5	Up gradation of library and administrative software.	It is decided that to update the automation softwares.
6	Conducting of sports and cultural activities	Instruct the PD to conduct the more activities.
7	Proposal for applying funded projects	Instruct the R&D Dean to conduct the more activities.
8	Approval of the next IQAC meeting to be held.	It is decided to conduct next IQAC meeting on 23-12-2023
9	The IQAC Co-Ordinator Proposed Vote of thanks and meeting came to end.	Vote of thanks by IQAC coordinator



IQAC Coordinator

**IQAC
COORDINATOR
PRAKASAM ENGINEERING COLLEGE
KANDUKUR-523105
SPSR Nellore Dist.**



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MINUTES OF IQAC MEETING

Date :- 23 -12-2023

IQAC Co Ordinator welcomed to the members of IQAC

The minutes of the last meeting were reviewed and the following actions were taken.

- The review is conducted on workshops, seminars to the students.
- FDPs were conducted to the staff and non teaching staff.
- NAAC data files were prepared
- NSS and outreach activities were conducted.
- Library and administrative software purchasing is initiated.
- Sports and cultural activities were conducted.
- Ideas are proposed for funded projects.

Agenda:

- To discuss the Participation of FDPs and workshops
- To discuss the up gradation of LMS.
- To discuss the infra related issues.
- Improving the NSS/ NCC activities.
- Enhance the student's technical skills.
- Up gradation of gym equipment.
- Improving the R&D activities.
- Approval of the next IQAC meeting to be held.

Items	Content	Actions/remarks
1	To discuss the Participation of FDPs and workshops	Review is conducted with HODs to participate in FDPs and workshops
2	To discuss the up gradation of LMS	Up gradation of LMS is initiated
3	To discuss the infra related issues	Infra related issues are discussed.
4	Improving the NSS/NCC activities.	Instruct the NSS coordinator
5	Enhance the students technical skills	Review is conducted with HODs to enhance the student technical skills.
6	Up gradation of gym equipment	
7	Improving the R&D activities.	Review is conducted with R&D Dean
8	Approval of the next IQAC meeting to be held.	Next IQAC meeting will be held on 10-06-2024
9	The IQAC Co-Ordinator Proposed Vote of thanks and meeting came to end.	Vote of thanks proposed by IQAC coordinator



IQAC Coordinator

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